

**REPORT FOR: GOVERNANCE AUDIT AND  
RISK MANAGEMENT  
COMMITTEE**

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**Date:** 8 April 2010

**Subject:** Use of Resources

**Responsible Officer:** Myfanwy Barrett  
Corporate Director of Finance

**Exempt:** No

**Enclosures:** Use of Resources Self Assessment

## **Section 1 – Summary and Recommendations**

Reason for Report: To give the committee an opportunity to contribute to the Use of Resources assessment process.

**Recommendations:** That the Committee reviews and comments on the self assessment and notes the timetable for Use of Resources this year.

## Section 2 – Report

1. The Use of Resources assessment for 2010 is now underway. Officers submitted the self assessment attached at Appendix 1 to the external auditor on 15 March.
2. The timetable for the Use of Resources assessment this year is as follows:

15 March	Deadline for submission of self assessment and evidence
w/c 29 March and 6 April	Interviews with KLOE leads for interim scores
21 April	Deloitte interim submission to Audit Commission
May/June	Field work for final review - submission of updated evidence, further interviews
July	Quality Assurance (internal and external) on audit work and feedback to Council
30 July	Deloitte final submission to Audit Commission

3. This year's self assessment is aimed at achieving a 3 overall, compared with a 2 last year. KLOE scores last year and self-assessed scores this year are as below:

Theme	KLOE	2009 score	2010 self score
<b>Managing finances</b>	1.1 financial planning	3	3
	1.2 understanding costs	3	3 or 4
	1.3 financial reporting	2	3
	<b>Theme total</b>	<b>3</b>	<b>3</b>
<b>Governing the business</b>	2.1 commissioning & procurement	2	2
	2.2 use of information	2	3 or 4
	2.3 governance	2	3
	2.4 risk	3	3
	<b>Theme total</b>	<b>2</b>	<b>3</b>
<b>Managing resources</b>	3.1 natural resources	2	Not assessed, b/f 2
	3.2 asset management	3	3
	3.3 workforce	Not assessed	3
	<b>Theme total</b>	<b>2</b>	<b>3</b>

4. Within governing the business, KLOE 2.2 acts as tie-breaker in the event that the average score ends in a half.

5. KLOE 3.1 (natural resources) will not be assessed this time and last year's score will be carried forward. KLOE 3.3 (workforce) will be assessed for the first time.
6. The audit approach this year is light touch on those areas that scored 2 or more in the last assessment. An abridged form of self assessment therefore aims to provide assurance that standards have been maintained in areas that scored 3 and evidence of improvement in other areas. The format follows suggestions from auditors in terms of the evidence they would wish to see. In the case of 3.3 workforce, no assessment was carried out last year and the self assessment is therefore comprehensive.

### **Options Considered**

7. Not applicable.

### **Consultation**

8. The Committee is being consulted on the self assessment and process.

### **Financial Implications**

9. The Use of Resources assessments includes a section on managing the finances.

### **Risk Management Implications**

10. The Use of Resources assessments includes a section on risk.

### **Corporate Priorities**

11. The Use of Resources assessments is wide ranging.

### **Section 3 - Statutory Officer Clearance**

Name: ... Myfanwy Barrett...  Chief Financial Officer

Date: ... 18 March 2010.....

Name: ... George Curran...  On behalf of  
Monitoring Officer

Date: ... 18 March 2010.....

### **Section 4 - Contact Details and Background Papers**

**Contact: Myfanwy Barrett, 020 8420 9269**

**Background Papers:**

NONE

If appropriate, does the report include the following considerations?

1.	Consultation	YES
2.	Corporate Priorities	YES